

**Minutes from the Adult Redeploy Illinois Oversight Board Regular Meeting**  
**Thursday, July 15, 2010**  
**10:00 a.m. to 12:00 noon**  
**JRTC 100 W. Randolph, 2nd Floor Videoconference Room 2-025, Chicago**  
**IDOC 1301 Concordia Court, ISU Building Lab Room, Springfield**  
**IDHS Think Tank Room, Springfield**

Board members present (Chicago): Walter Boyd, Grace Hong Duffin (for Michelle Saddler), Michael Pelletier, Steve Plazibat (for Mike Hood), Michael Randle, Jesse Reyes, Vicky Rogers (for A.C. Cunningham), Rob Vickery  
Board member present via videoconference (Springfield): Jack Cutrone, Mike Torchia

Board members absent: Joe Antolin, Gino DiVito, Angelique Orr Gordon, Thomas Mahoney, Jorge Montes, James Radcliffe, Brian Towne

Non-Board members present: Peter Baroni, Lindsay Bostwick, Jordan Boulger, Lisa Braude, Mary Ann Dyar, Cory Foster, Steve Karr, Simeon Kim, Rick Krause, Mark Myrent, Sean O'Brien, Dave Olson, Pam Rodriguez, Nicole Saulsberry, Al Sharp, Lisa Stephens, Sara Sullivan, Andrew Tessman, Kathy Ward, Christine Devitt Westley, Paula Wolff

**Call to order/Roll call/Introductions**

Director Randle called the meeting to order around 10:10 a.m. Sara Sullivan did the roll call, and it was determined that there was quorum.

**Approval of the minutes of May 26, 2010 meeting**

The draft minutes of the May 26<sup>th</sup> meeting were circulated via e-mail to Oversight Board members last week. Upon a motion by Mike Pelletier, seconded by Walter Boyd, the minutes were approved.

**Update on DOC-DHS intergovernmental agreement and first-round planning grants**

Mary Ann Dyar noted that at the May 26<sup>th</sup> meeting of the Oversight Board, it was reported that an inter-governmental agreement (IGA) was executed between IDOC and IDHS in order to allow DHS (which has granting authority) to disburse Adult Redeploy Illinois planning grant funds that had been allocated to IDOC (which does not have granting authority). A glitch was discovered in the IGA, which has since been corrected. DHS has since submitted vouchers to the Comptroller's Office for payment to the sites. Gladys Taylor from IDOC stated that she will be working with the Comptroller's Office to facilitate the release of funds.

Mary Ann reported that she has had conversations with representatives from the 2<sup>nd</sup> Judicial Circuit, Effingham, Knox, Lee, Macon, Jersey, and the sites remain positive about the program in spite of the delay in payments, which could be up to six months. In contrast, Sean O'Brien from ICJIA estimated that the time to make payments to sites with ARRA funds will be 2-3 weeks. Jack Cutrone also noted that the correct end date for disbursing the ARRA funds is February 28, 2013, not September 30<sup>th</sup> as previously reported.

**Update on ARRA funds for second-round planning grants and pilot site implementation grants**

Mary Ann gave an overview of the ARRA granting process: ICJIA posted the RFP for implementation funds on its web site on July 1<sup>st</sup> and mentioned the limited availability of planning grant funds. The pilot site implementation grant deadline is Friday, November 19<sup>th</sup>, with decisions announced by December 17<sup>th</sup> (vote at our December 2<sup>nd</sup> Oversight Board meeting), and the 18-month grant period starting January 1, 2011 through June 30, 2012.

The second-round of planning grants are expected to run roughly July 15<sup>th</sup> through October 15<sup>th</sup>, with local plans completed in time for the implementation grant deadline. Hence, all of the planning grant sites – first-round and second-round – would be competing for the same implementation dollars at the same time.

Sean O'Brien explained ARRA requirements for a competitive bidding process for implementation grants over \$100,000. In addition, by setting the start date of January 1, 2011 for an 18-month grant period, this will allow for a 6-month no-cost extension if needed under ARRA, and it will put the local programs on schedule with the state

fiscal year when/if a GRF appropriation is provided for ongoing operation of the program (starting in FY13). Mary Ann noted that the November deadline will also allow for 4-10 weeks to work with sites to revise and fine-tune their local plans before submitting them for consideration for an implementation grant.

### **Approval of second-round planning grant sites (ARRA-funded)**

Mary Ann reported that we have received Intents to Participate in the second round of planning grants with ARRA funds from DuPage County (for a \$30,000 planning grant) and from McLean County (for a \$24,130 planning grant). Information was also provided to Ogle, St. Clair, Kankakee and Winnebago Counties. Kankakee and Winnebago have decided to pass, but Ogle is expected to submit a request. Working with Jim Radcliffe, ARIOB member and retired judge from St. Clair County, Mary Ann has sent letters to key stakeholders in St. Clair – Chief Judge Baricevic, State’s Attorney Haida, County Board Chair Kern, and Public Defender O’Gara – with whom the judge will follow-up the week of July 19<sup>th</sup> (past the “soft” 7/15 deadline but still workable).

Co-Chair Randle requested a motion to approve the second-round of planning grants. The motion to approve DuPage County for a \$30,000 planning grant and McLean for a \$24,130 planning grant, with provisional approval for Ogle County for up to \$30,000 and a provisional approval for St. Clair County for up to \$30,000 – or for the 20<sup>th</sup> Circuit for up to \$60,000 (reason: multiple county circuit), was made by Jack Cutrone and seconded by Mike Pelletier. Rob Vickery abstained. The motion passed.

### **Discussion of scoring system for implementation grant proposals**

Mary Ann referenced the hand-out with a proposed scoring system based on the requirements set forth in the standard plan template, for implementation grants. The group discussed the weighting of each section. Vicky Rogers suggested providing instruction to the sites on how to prepare a successful submission, and Mary Ann noted that this will be part of the technical assistance offered. Jack Cutrone questioned the wording referring to 5f in the template, which states that funds cannot be used to “duplicate existing service and programs nor supplant existing county-funded programs”. The group agreed the real issue is supplanting, so it was suggested that the language about duplicating be removed, and that planning grantees be informed of the change.

The group discussed including a formula or similar mechanism to measure the cost-effectiveness of the proposed ARI programs, such as based on the amount spent per person. Staff will work on broad language on this point to add to the scoring system, and further work on a formula will be deferred to the Site Selection & Monitoring Committee which will finalize the scoring system and oversee proposal review. It was suggested that committee members would benefit from seeing examples of good proposals.

### **Update on the status of the Adult Redeploy Illinois Oversight Board committees**

Mary Ann noted that a timeline was e-mailed to members prior to the meeting listing important dates in the planning and implementation grant process. Included in this timeline is a proposed schedule of meetings and tasks for the three working committees established at the May 26<sup>th</sup> meeting:

- Site Selection & Monitoring
- Performance Measurement
- Outreach, Technical Assistance & Communication

Members volunteered at the latest meeting to work on the various committees and more volunteers are welcome. Committee meetings will be scheduled over the next two months.

### **Other**

It was suggested that the next Oversight Board meeting scheduled for September 9<sup>th</sup> be re-scheduled because it falls on Rosh Hashanah. The members agreed to a change in the meeting date to Thursday, September 16<sup>th</sup> from 10:00 a.m. to 12:00 noon. Mary Ann will consult with Sean O’Brien to make sure that appropriate notice of the change is provided per the Open Meetings Act.

Jack Cutrone reported that union exemptions were secured for the T.A. positions last week. ICJIA is in process now of posting positions and the EPAR process. The two judges will be informed of the posting.

Mary Ann will provide a report with the latest planning grant sites and an estimate of the distribution of implementation grant funds based on the planning grantees. Sean O'Brien noted that jurisdictions that did not receive planning grants may still apply for implementation grants.

Co-Chair Randle adjourned the meeting shortly before 11:00 a.m.

**(Approved 9/16/10)**